

Approved: 21 January 2009

**FIRST BAPTIST CHURCH  
OF TULSA, OKLAHOMA  
AN UNINCORPORATED BODY**

**CONSTITUTION**

**Article I  
NAME**

The name of this organization shall be the First Baptist Church of Tulsa, Oklahoma.

**Article II  
PURPOSE**

The purpose of the First Baptist Church of Tulsa, Oklahoma, shall be to maintain public worship, to exalt Christian standards of living, and, under the leadership of our Divine Lord and Master, to cooperate in promoting the Christian brotherhood and in extending the Kingdom of God throughout the earth.

**Article III  
MEMBERSHIP**

The membership of this Church shall consist of persons who have accepted and publicly professed Jesus Christ as Savior and Lord, and who have obeyed Him in the Scriptural Ordinance of Baptism. The Standard of Faith and Practice shall be that as set forth in the New Testament.

Proposed: 22 July 2018

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**Article IV  
GOVERNMENT**

**Section 1. POLITY.** The government of this Church is vested in the body of believers who compose its membership. It is subject to the control of no other ecclesiastical body, but it recognizes and sustains the obligations of mutual counsel and cooperation which are common among Southern Baptist Churches. To this end appropriate Bylaws are provided in definitive form to implement the Baptist doctrine of local autonomous church government.

**Section 2. DOCTRINE.** This Church accepts the Scriptures as its authority in matters of faith and practice. Its understanding of Christian truth as contained therein is in essential accord with the belief of the Baptist churches of the Southern Baptist Convention. It is expressly understood that this Church shall determine any change in its convention relationship and control of its property in relation to any such change by an affirmative vote of three-fourths (3/4ths) of the church members present at a business meeting called in accordance with its Bylaws.

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## BYLAWS

### Article I MEMBERSHIP

**Section 1. QUALIFICATIONS.** The membership of this Church shall consist of such persons as confess Jesus Christ as their Savior and Lord, who have been accepted by vote of the Church (1) after due examination by the Church as to their Christian experience, followed by believers' baptism by immersion, or (2) after submission of letters of transfer and recommendation of a Church of like faith and order or satisfactory substitutes therefore.

**Section 2. DUTIES.** Members are expected to be faithful in all the duties essential to the Christian life, to attend regularly the services of this Church (unless providentially hindered), to provide financial support for the Church and its causes, and to share in its spiritual undertakings.

**Section 3. RIGHTS.** Such members as are in full and regular standing, and do not hold letters of transfer, and such only, may act and vote in the meetings of the Church.

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### Article I MEMBERSHIP

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**Section 2. DUTIES.** Members are expected to be faithful in all the duties essential to the Christian life, to attend regularly the services of this Church (unless providentially hindered), to provide financial support for the Church and its causes, to share in its spiritual undertakings, and to seek the unity of the church.

**Section 3. RIGHTS.** Such members as are in full and regular standing, and do not hold letters of transfer, and such only, may act and vote in the meetings of the Church.

**Section 4. TERMINATION.** The continuance of membership shall be subject to the principles and usages of Southern Baptist churches, and especially as follows:

(A) Any member in full and regular standing who desires a letter of transfer and recommendation to any other Baptist church is entitled to receive it upon request. In case of removal to another community, the member should promptly cause such request to be made.

(B) Should a member become an offense to Christ or to the Church and to its good name by reason of immoral or unchristian conduct, the Church may terminate said person's membership, but only after due notice and hearing, and after faithful efforts have been made to bring such member to repentance and reformation.

(C) All action looking to such a termination of membership shall be considered by the Brotherhood of Deacons, who shall first make recommendations to the Church.

(D) The membership of no person shall be terminated (except by request for a letter of transfer) at the meeting when the recommendation for such action is first made.

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(C) All action looking to such a termination of membership shall be considered by the Deacons, who shall first make recommendations to the Church.

(D) The membership of no person shall be terminated (except by request for a letter of transfer) at the meeting when the recommendation for such action is first made.

**Section 5. RESTORATION.** Any person, whose membership has been terminated pursuant to Section 4 above, may be restored upon evidence of repentance and reformation presented to the Brotherhood of Deacons and upon their recommendation to the Church.

**Article II  
CHURCH OFFICERS**

**Section 1. PASTOR.** A Pastor shall be chosen and called by the Church whenever a vacancy occurs. In case of such vacancy, the Brotherhood of Deacons shall select and recommend to the Church a Pastor Search Committee. Such Committee when elected by the Church shall prayerfully endeavor to select and recommend a Pastor. When the Pastor Search Committee has found a prospective Pastor, it shall submit its recommendation to the Brotherhood of Deacons, and upon approval, the Brotherhood of Deacons shall call a special meeting of the Church for the specific purpose of considering and taking proper action upon such recommendation. The recommendation may be either rejected or approved at said Church meeting, and such recommendation shall be considered rejected unless approved by an affirmative vote of three-fourths (3/4ths) of those members present. The Pastor selected shall serve for an indefinite period of time. The relationship between the Pastor and the Church may be dissolved at the option of either party by giving two (2) months written notice or otherwise by mutual consent. The Pastor shall have charge of the spiritual welfare and the oversight of the church. In the event that the office of Pastor is vacant, the Brotherhood of Deacons may designate the

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**Article II  
CHURCH OFFICERS**

**Section 1. PASTOR.** A Pastor shall be chosen and called by the Church whenever a vacancy occurs. In case of such vacancy, the Deacons shall select and recommend to the Church a Pastor Search Committee composed of seven individuals and two alternates. Such Committee when elected by the Church shall prayerfully endeavor to select and recommend a Pastor. When the Pastor Search Committee has found a prospective Pastor, it shall submit its recommendation to the Deacons, and upon approval, the Deacons shall call a special meeting of the Church for the specific purpose of considering and taking proper action upon such recommendation. The recommendation may be either rejected or approved at said Church meeting, and such recommendation shall be considered rejected unless approved by an affirmative vote of three-fourths (3/4ths) of those members present. The Pastor selected shall serve for an indefinite period of time. The relationship between the Pastor and the Church may be dissolved at the option of either party or by mutual consent. The Pastor shall have charge of the spiritual welfare and the oversight of the church. In the event that the office of Pastor is vacant, the Deacons may designate the

Interim Pastor or a member of the ministerial staff to fulfill the administrative functions of the Pastor.

**Section 2. MINISTERIAL STAFF.** In addition to the Pastor, this Church may employ such other ministers as the Church may determine advisable in carrying out its purposes.

**Section 3. DEACONS.** The church shall select from its number a Brotherhood of Deacons consisting of 54 members, each member elected having a term of three years. The terms of one-third of the total number of members shall expire each year and their positions shall be filled by election each year. No Deacon, whose term expires, shall be eligible for re-election until he shall have been off the Brotherhood of Deacons for at least one year, provided, however, any Deacon serving out an unexpired term of one who was regularly elected shall be eligible for re-election to succeed himself. There is no obligation to constitute as Deacon a brother who comes into the membership of this church from another church where he has served as Deacon.

(A) In accordance with the meaning of the word and the practice of the New Testament, deacons are to be servants and spiritual leaders of the Church. The Brotherhood of Deacons shall have general charge of the temporal activities of the Church, which shall include but not be limited to church property, ushering, Lord's Supper, public offerings, baptismal services, and welfare of indigent members, and shall make such recommendation to the church from time to time

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**Section 2. MINISTERIAL STAFF.** In addition to the Pastor, this Church may employ such other ministers as the Church may determine advisable in carrying out its purposes.

**Section 3. DEACONS.** The church shall select from its number Deacons consisting of 36 members, each member elected having a term of three years. The terms of 12 members shall expire each year and their positions shall be filled by election each year. No Deacon, whose term expires, shall be eligible for re-election until they shall have been off the Deacon body for at least one year, provided, however, any Deacon serving out an unexpired term of one who was regularly elected shall be eligible for re-election to succeed himself. There is no obligation to constitute as Deacon a person who comes into the membership of this church from another church where he has served as Deacon.

(A) In accordance with the meaning of the word and the practice of the New Testament, deacons are to be servants and spiritual leaders of the Church. The Deacon's first priority is to serve God by serving the needs of the Church. The Deacons shall have general charge of the temporal activities of the Church, which shall include but not be limited to church property, ushering, Lord's Supper, public offerings, baptismal services, and welfare of indigent members, and shall make such recommendation to the church from time to time

as it shall deem best for the welfare of the Church. It shall be considered a recommending body for all policy matters to be adopted by the Church.

(B) The Brotherhood of Deacons shall each year, as soon as practicable following the election of new members, elect from its number a Vice-Chairman, a Secretary and, if necessary, a Chairman. The Vice-Chairman shall also be the Chairman elect and shall serve as Chairman for the following year.

(C) Prior to the election of the deacon officers, the Brotherhood of Deacons shall select a Deacon Officer Nominating Committee consisting of the Deacon Chairman, the Chairman-elect and three (3) deacons. Such election shall occur at a regular or special meeting by secret ballot with each deacon present at such meeting being entitled to vote for one (1) member. The three (3) deacons receiving the highest number of votes who are willing to serve together with the Chairman and Chairman-elect shall constitute the Committee. It shall be the duty of the Deacon Officer Nominating Committee to nominate one or more deacons who will be active during the ensuing calendar year to serve as Vice-Chairman and Secretary, and if necessary, as Chairman for the ensuing calendar year. No deacon shall be nominated without his prior consent. A member of the Deacon Officer Nominating

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(C) Prior to the election of the deacon officers, the Deacons shall select a Deacon Officer Nominating Committee consisting of the Deacon Chairman, the Chairman-elect and three (3) deacons. Such election shall occur at a regular or special meeting by secret ballot with each deacon present at such meeting being entitled to vote for one (1) member. The three (3) deacons receiving the highest number of votes who are willing to serve together with the Chairman and Chairman-elect shall constitute the Committee. It shall be the duty of the Deacon Officer Nominating Committee to nominate one or more deacons who will be active during the ensuing calendar year to serve as Vice-Chairman and Secretary, and if necessary, as Chairman for the ensuing calendar year. No deacon shall be nominated without his prior consent. A member of the Deacon Officer Nominating

Committee may be nominated as a deacon officer provided such nomination is by unanimous vote of the other members of the Deacon Officer Nominating Committee. Such nominations shall be submitted to the Brotherhood of Deacons for disposition. The deacons, whether active or newly elected, who shall serve during the ensuing year shall be entitled to vote on the disposition of such nominations.

(D) Regular meetings of the Brotherhood of Deacons shall be held on Monday evening following the third Sunday in each month, and special meetings may be held as often as necessary and at such times as may be desirable on call of the Pastor or Chairman of the Brotherhood of Deacons, or in the absence of the Pastor and Chairman, the Vice-Chairman or a majority of the Brotherhood of Deacons.

**Section 4. FINANCE COMMITTEE.** A Finance Committee composed of nine church members shall be appointed by the Chairman of the Brotherhood of Deacons in cooperation with the Pastor and with the consent of such Brotherhood. No less than six (6) of said members shall be active Deacons, one of whom shall be designated as Finance Chairman by the Chairman of the Brotherhood of Deacons. The Chairman and Vice-Chairman of the Brotherhood of Deacons and the Church Treasurer shall be *ex officio* members of the Finance Committee in addition to the appointed members, with all powers and privileges of any appointed member of said Finance Committee.

Committee may be nominated as a deacon officer provided such nomination is by unanimous vote of the other members of the Deacon Officer Nominating Committee. Such nominations shall be submitted to the Deacons for disposition. The deacons, whether active or newly elected, who shall serve during the ensuing year shall be entitled to vote on the disposition of such nominations.

D) Regular meetings of the Deacons shall be held on Monday evening following the third Sunday in each month, and special meetings may be held as often as necessary and at such times as may be desirable on call of the Pastor or Chairman of the Deacons, or in the absence of the Pastor and Chairman, the Vice-Chairman or a majority of the Deacons.

**Section 4. FINANCE COMMITTEE.** A Finance Committee composed of nine church members shall be appointed by the Chairman of Deacons in cooperation with the Pastor and with the consent of the Deacons. One of the nine appointees shall be designated as Finance Chairman by the Chairman of Deacons. The Chairman and Vice-Chairman of the Deacons and the Church Treasurer shall be standing members of the Finance Committee in addition to the appointed members, with all powers and privileges of any appointed member of said Finance Committee. At least 7 of the 12 total members of the Finance Committee are to be active Deacons.

The Assistant Church Treasurer may attend all meetings of said Finance Committee even though he or she may not be a member thereof, and thus not entitled to vote.

(A) The Finance Committee shall prepare an annual budget for the Church, showing the estimated or contemplated expenditures in each category for the succeeding calendar year for all purposes, and submit such budget to the Brotherhood of Deacons, normally in September. Upon approval by the Brotherhood of Deacons of such budget, it shall then be submitted to the Church for approval at any business meeting.

(B) It shall be the responsibility of the Finance committee to authorize the expenditure of so much of available Church funds as may be necessary to accomplish the purposes set forth in such budget. Any and all other items initiated by the Church, church groups, individuals, or departments, involving the expenditure of Church funds outside the Church budget shall be first referred to the Finance Committee for its consideration and recommendation before action is taken by the church. It is further provided, however, that in all matters of expenditures the Finance Committee may only expend funds within the amounts provided by the annual budget for the respective purposes set forth therein unless said line item deviations are also approved by the Brotherhood of Deacons.

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(B) It shall be the responsibility of the Finance committee to authorize the expenditure of so much of available Church funds as may be necessary to accomplish the purposes set forth in such budget. Any and all other items initiated by the Church, church groups, individuals, or departments, involving the expenditure of Church funds outside the Church budget shall be first referred to the Finance Committee for its consideration and recommendation before action is taken by the church. It is further provided, however, that in all matters of expenditures the Finance Committee may only expend funds within the amounts provided by the annual budget for the respective purposes set forth therein unless said line item deviations are also approved by the Deacons.

(C) The Finance Committee may approve expenditures from and shall be responsible for the oversight and administration of all Designated Funds of the Church subject to any specific restrictions imposed on said funds

(D) The Finance Committee shall present a report concerning the current financial position and personnel changes of the Church at each monthly meeting of Brotherhood of Deacons.

(E) It shall further be the duty of the Finance Committee, in cooperation with the Pastor, to employ and, if appropriate, to discharge all paid employees except the Pastor, and to determine the salaries, compensation, duties, and any other matters as may occur in respect to the positions or classifications of all church employees. Provided, however, that a member of the Ministerial Staff may not be employed except by a vote of the Church upon the recommendation of the Brotherhood of Deacons, and provided further, that a member of the Ministerial Staff may not be discharged by the Finance Committee without the consent of the Brotherhood of Deacons.

(F) The Finance Committee shall appoint a Personnel Subcommittee and such other subcommittee or subcommittees as may be proper for the facilitating of work assigned to it. Such subcommittee or subcommittees are to be composed,

(C) The Finance Committee may approve expenditures from and shall be responsible for the oversight and administration of all Designated Funds of the Church subject to any specific restrictions imposed on said funds

(D) The Finance Committee shall present a report concerning the current financial position and personnel changes of the Church at each monthly meeting of the Deacons.

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(F) The Finance Committee shall appoint a Personnel Subcommittee of 3 individuals and such other subcommittee or subcommittees as may be proper for the facilitating of work assigned to it. Such subcommittees are to be composed,

however, entirely of current members of the Finance Committee. Nothing herein contained shall prevent the Finance Committee or any of its subcommittees from utilizing the services of any person or persons to facilitate its work.

(G) Members of the Personnel Subcommittee shall have served at least one year on the Finance Committee before appointment to such subcommittee.

(H) The Finance Committee shall perform such other and further services as may be directed either by the Church or, when not inconsistent with any of the provisions herein, by the Brotherhood of Deacons.

**Section 5. FIRST BAPTIST CHURCH OF TULSA FOUNDATION TRUSTEES.**

A Declaration of Trust shall be entered into by the Church creating a permanent endowment fund to be known as the First Baptist Church of Tulsa Foundation, consisting of funds and properties, which trust shall be administered by five (5) Trustees. The five (5) Trustees shall be obtained as follows: the Pastor and the Chairman of the Brotherhood of Deacons shall be designated to serve as Trustees during their terms by virtue of their office. Three (3) additional church members shall be elected by the Church to serve as Trustees from nominations furnished by the Church Nominating Committee. The Church Treasurer shall serve as an *ex officio* Trustee during his or her term of office, but shall have no voting power. The initial election of said church members shall provide for one

however, entirely of current members of the Finance Committee. Nothing herein contained shall prevent the Finance Committee or any of its subcommittees from utilizing the services of any person or persons to facilitate its work.

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member to serve three (3) years, one member to serve two (2) years and one member to serve one (1) year, respectively. Thereafter, one (1) replacement Trustee shall be elected by the Church at each annual business meeting for a three (3) year term. Vacancies among the Trustees shall be filled by the Church for the unexpired term at a duly constituted regular or special business meeting following receipt of the recommendation from the Nominating Committee.

**Section 6. MODERATOR.** At all meetings of the Church, the Moderator shall be the Chairman of the Brotherhood of Deacons, or in his absence the Vice-Chairman of the Brotherhood of Deacons. In the absence of said Chairman and Vice-Chairman, the Pastor shall preside, or the Pastor may, in his discretion, delegate this function to any church member.

**Section 7. CLERK.** The Church shall elect a Church Clerk. The Clerk shall maintain appropriate records of all the official actions of the Church. The Clerk shall keep a register of the names of the members, dates of admission, transfer or death, and baptisms. The Clerk shall issue letters of transfer voted by the Church, preserve and file all written official reports and, as directed, give legal notice of all meetings as and when such notice is required by these Bylaws. The Church shall elect an Assistant Church Clerk, who shall function in the absence of the Church Clerk.

**Section 8. TREASURER.** The Church shall elect a Church Treasurer. It shall be the duty of the Treasurer to receive, preserve, and pay out, only upon authority of the Finance Committee of this Church, all

member to serve three (3) years, one member to serve two (2) years and one member to serve one (1) year, respectively. Thereafter, one (1) replacement Trustee shall be elected by the Church at each annual business meeting for a three (3) year term. Vacancies among the Trustees shall be filled by the Church for the unexpired term at a duly constituted regular or special business meeting following receipt of the recommendation from the Nominating Committee.

**Section 6. MODERATOR.** At all meetings of the Church, the Moderator shall be the Chairman of the Deacons, or in his absence the Vice-Chairman of the Deacons. In the absence of said Chairman and Vice-Chairman, the Pastor shall preside, or the Pastor may, in his discretion, delegate this function to any church member.

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**Section 8. TREASURER.** The Church shall elect a Church Treasurer. It shall be the duty of the Treasurer to receive, preserve, and pay out, only upon authority of the Finance Committee of this Church, all

money or things of value, keeping at all times itemized accounts of all receipts and disbursements. The Church Treasurer shall also be the official custodian of all pledge cards, payments on pledges to the church budget, building funds or other funds. It shall be the duty of the Treasurer to render to the Finance Committee at each regular monthly meeting, an itemized report of receipts and disbursements for the preceding month. All books, records and accounts kept by the Treasurer shall be considered the property of the Church and shall be open to inspection at all times by any member of the Church, except that all pledge cards or payments by any person to the Church, either upon pledge or otherwise, shall be kept confidential and shall be open to inspection only by the Church Treasurer, Assistant Church Treasurer, or such members of the Church Staff to whom, in the sole discretion of the Church Treasurer, it may be deemed necessary to disclose such record to accomplish necessary accounting. The treasurer shall furnish any member a record of his contributions upon request. The church shall authorize one or more persons to sign all checks or other instruments for the payment of money as follows: (1) Any check or other instrument for two thousand five hundred dollars (\$2,500) or less shall require one signature and shall be signed by the Business Administrator, Treasurer, Assistant Treasurer, Chairman of the Brotherhood of Deacons, or another staff member, other than the senior pastor, designated by the Finance Committee; (2) Any check or other instrument for more than two thousand five hundred dollars (\$2,500) shall require two signatures and shall be signed by the Business Administrator or another staff member, other than the

money or things of value, keeping at all times itemized accounts of all receipts and disbursements. The Church Treasurer shall also be the official custodian of all pledge cards, payments on pledges to the church budget, building funds or other funds. It shall be the duty of the Treasurer to render to the Finance Committee at each regular monthly meeting, an itemized report of receipts and disbursements for the preceding month. All books, records and accounts kept by the Treasurer shall be considered the property of the Church and shall be open to inspection at all times by any member of the Church, except that all pledge cards or payments by any person to the Church, either upon pledge or otherwise, shall be kept confidential and shall be open to inspection only by the Church Treasurer, Assistant Church Treasurer, or such members of the Church Staff to whom, in the sole discretion of the Church Treasurer, it may be deemed necessary to disclose such record to accomplish necessary accounting. The treasurer shall furnish any member a record of his contributions upon request. The church shall authorize one or more persons to sign all checks or other instruments for the payment of money as follows: (1) Any check or other instrument for less than an amount determined by the finance committee and deacons shall require one signature and shall be signed by the staff business officer, Treasurer, Assistant Treasurer, Chairman of the Deacons, or another staff member, other than the senior pastor, designated by the Finance Committee; (2) Any check or other instrument for more than an amount determined by the finance committee and deacons shall require two signatures and shall be signed by the staff business officer or another staff member, other than the

Senior Pastor, designated by the Finance Committee and co-signed by the Treasurer, Assistant Treasurer or Chairman of the Brotherhood of Deacons. The Church shall also elect an Assistant Church Treasurer, who shall act in the absence of the Church Treasurer.

**Section 9. ADDITIONAL CHURCH OFFICERS.**

This Church shall elect annually the following additional officers: Director of the Sunday Bible Study Groups , Sunday Bible Study Groups Department Directors and teachers, the Director and officers of the WMU Women’s Missions and Ministries, and such other officers as the Church may determine advisable in carrying out its purposes.

**Section 10. NOMINATING COMMITTEE.**

Except as otherwise provided in these bylaws, all officers of the Church described in Sections 3, 5, 7, 8 and 9 of Article II shall be elected annually, at a regular or special business meeting of the Church through nominations approved by the Nominating Committee.

A. As soon as practical after the Annual Business Meeting, a Nominating Committee, consisting of a minimum of seven (7) members, who have evidenced their faithful support of the Church through their attendance, stewardship and service for at least three (3) years, shall be appointed by the Pastor in cooperation with the Chairman of the Brotherhood of Deacons, subject to the approval of the Brotherhood. When possible at least two (2) of those members shall have served on the committee the previous year.

Senior Pastor, designated by the Finance Committee and co-signed by the Treasurer, Assistant Treasurer or Chairman of the Deacons. The Church shall also elect an Assistant Church Treasurer, who shall act in the absence of the Church Treasurer.

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Except as otherwise provided in these bylaws, all officers of the Church described in Sections 3, 5, 7, 8 and 9 of Article II shall be elected annually, at a regular or special business meeting of the Church through nominations approved by the Nominating Committee.

A. During the April Business Meeting, a Nominating Committee, consisting of seven (7) members, who have evidenced their faithful support of the Church through their attendance, stewardship and service for at least three (3) years, shall be appointed by the Pastor in cooperation with the Chairman of the Deacons, subject to the approval of the Deacons. When possible at least two (2) of those members shall have served on the committee the previous year.

The Pastor and the Chairman of the Brotherhood of Deacons, or a representative designated by either of them, may attend all meetings of the Nominating Committee but shall not vote.

B. It shall be the duty of the Nominating Committee to nominate one or more church members for each office that will be filled before the end of the next Annual Business Meeting. The officers to be nominated shall include: Eighteen (18) deacons, a Church Clerk and an Assistant Church Clerk; a Church Treasurer and an Assistant Church Treasurer, Director of Sunday Bible Study Groups, Sunday Bible Study Groups department directors and teachers, the Director and officers of the WMU Women's Missions and Ministries; the Trustees of the First Baptist Church of Tulsa Foundation, and such other officers as the church may determine appropriate.

C. Should a vacancy in any one of the offices subsequently occur, the Committee shall nominate a successor who may be elected to fill the unexpired term at any business meeting of the Church.

D. The Committee shall submit its nominations to the Church in a timely manner so that the Church may act on each nomination prior to the commencement of the term of that office. No person shall be nominated for any office without that person's consent.

The Pastor and the Chairman of the Deacons, or a representative designated by either of them, may attend all meetings of the Nominating Committee but shall not vote.

B. It shall be the duty of the Nominating Committee to nominate one or more church members for each office that will be filled before the end of the October Business Meeting. The officers to be nominated shall include: Twelve (12) deacons, a Church Clerk and an Assistant Church Clerk; a Church Treasurer and an Assistant Church Treasurer, the Trustees of the First Baptist Church of Tulsa Foundation, and such other officers as the church may determine appropriate.

C. Should a vacancy in any one of the offices subsequently occur, the Committee shall nominate a successor who may be elected to fill the unexpired term at any business meeting of the Church.

D. The Committee shall submit its nominations to the Church in a timely manner so that the Church may act on each nomination prior to the commencement of the term of that office. No person shall be nominated for any office without that person's consent.

E. In nominating deacons the Committee shall consider individuals who are recommended to the Committee and eligible deacons who have been previously elected by the Church. The Committee will be guided by Scripture, including I Timothy, Chapter 3, in their deliberations.

F. Nothing herein contained shall prevent the Nominating Committee or any of its subcommittees from utilizing the services of any person or persons to facilitate its work.

**Section 11. OTHER COMMITTEES.** In addition to the standing committees required by these Bylaws the following committees may be appointed:

(A) The Chairman of the Brotherhood of Deacons with the consent of such Brotherhood may appoint committees of church members for the purpose of advising and assisting the Brotherhood of Deacons in fulfilling their duties under these Bylaws. The Chairman of the Brotherhood of Deacons may designate a committee member to chair each committee so appointed, and the Brotherhood of Deacons may determine the responsibilities and procedures of each committee so appointed.

(B) The Pastor with the consent of the Brotherhood of Deacons may appoint committees of church members for the purpose of advising and assisting the Pastor in making recommendations regarding the filling of vacancies on the

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**Section 11. OTHER COMMITTEES.** In addition to the standing committees required by these Bylaws the following committees may be appointed:

(A) The Chairman of the Deacons with the consent of the Deacons may appoint committees of church members for the purpose of advising and assisting the Deacons in fulfilling their duties under these Bylaws. The Chairman of the Deacons may designate a committee member to chair each committee so appointed, and the Deacons may determine the responsibilities and procedures of each committee so appointed.

(B) The Pastor with the consent of the Deacons may appoint committees of church members for the purpose of advising and assisting the Pastor in making recommendations regarding the filling of vacancies on the

Ministerial Staff. The Pastor may designate a committee member to chair each committee so appointed.

(C) The Church may appoint such other *ad hoc* committees, messengers and representatives for any purpose consistent with these bylaws at any regular or special business meeting, and may determine the responsibilities and procedures of each committee so appointed.

**Article III  
MEETINGS**

**Section 1. WORSHIP.**

(A) Public worship services shall be held each Sunday and on Wednesday evening of each week and at such other times as the Pastor or the Church may determine.

(B) The Lord's Supper shall be observed quarterly, and at such other times as the Pastor or the Church may determine.

**Section 2. BUSINESS.**

(A) Regular Church business meetings shall be held on the fourth Sunday in January, April, July and October to conduct business of the Church. The January meeting shall be the annual meeting. With the Brotherhood of Deacons approval, the specific Sunday meeting may be moved to the following Wednesday evening.

Ministerial Staff. The Pastor may designate a committee member to chair each committee so appointed.

(C) The Church may appoint such other *ad hoc* committees, messengers and representatives for any purpose consistent with these bylaws at any regular or special business meeting, and may determine the responsibilities and procedures of each committee so appointed.

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**Section 2. BUSINESS.**

(A) Regular Church business meetings shall be held on the fourth Sunday in April and October to conduct business of the Church. With the Deacons' approval, the specific Sunday meeting may be moved to the following Wednesday evening.

(B) Special business meetings of the Church may be called by the Pastor, the Chairman of the Brotherhood of Deacons or a majority of the Brotherhood of Deacons. Notice of such a special meeting shall be given by announcement at all morning worship services of the Church on two consecutive Sundays preceding the holding of the meeting stating the time and place of the meeting and the nature of the business to be transacted. Provided further, however, that in an emergency, with the approval of a majority of the Brotherhood of Deacons, a special meeting may be called by the Pastor or Chairman of the Brotherhood of Deacons. Such emergency special meeting shall be announced at either all Sunday morning services, Sunday evening services or Wednesday evening services and the meeting will occur no sooner than the next regular service following such announcement. The announcement will state the time and nature of the business to be transacted at such special meeting. The term "emergency," as mentioned herein, shall be construed to mean the existence of unexpected conditions or circumstances which would seriously and adversely affect the best interests of the Church, if action by the Church thereon was delayed for a period of one week or longer. All special meetings of the Church shall be held at the hour of a regular worship service of the Church.

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(C) All matters transacted at any business meeting shall have first been considered and acted upon by the Brotherhood of Deacons, other than the election of officers. Any other suggestion for action made at any business meeting, the subject of which has not been considered and acted upon by the Brotherhood of Deacons, shall automatically be referred to the Brotherhood of Deacons for consideration and further report to the Church before a vote thereon is taken.

**Section 3. QUORUMS.** At all meetings of the Church, a quorum shall consist of the members present. At all meetings of the Brotherhood of Deacons, the Finance Committee, the Nominating Committee, and other committees that may be constituted pursuant to these bylaws a quorum shall consist of a majority of the members. Unless otherwise specifically provided in these bylaws all action shall be by the majority vote of the members present. All proceedings shall be in conformity with the usual parliamentary procedure as set forth in the Roberts' Rules of Order, when not inconsistent with the rules laid down herein.

#### **Article IV AMENDMENTS**

This Constitution and Bylaws may be amended by an affirmative vote of three-fourths (3/4ths) of those members present at any business meeting of the Church; provided, however, that notice of the amendments proposed shall be given in the manner herein provided for the holding of special meetings of the Church.

Revised and Approved January 21, 2009

(C) All matters transacted at any business meeting shall have first been considered and acted upon by the Deacons, other than the election of officers. Any other suggestion for action made at any business meeting, the subject of which has not been considered and acted upon by the Deacons, shall automatically be referred to the Deacons for consideration and further report to the Church before a vote thereon is taken.

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Proposed 22 July 2018